



OFFICE OF THE ROURKELA MUNICIPAL CORPORATION
UDITNAGAR, ROURKELA, ODISHA-769012
E-mail ID: rourkelamunicipality@gmail.com

No. 11419

Date. 21.10.20

CORRIGENDUM TO TENDER CALL NOTICE NO. 11132

Corrigendum to the Tender Call Notice No. 11132 dated 12.10.2020 with reference to the Tender Call Notice for Selection of Service Provider for "**Engagement of Service Provider for Providing Services of Drivers on Outsource basis**" to Rourkela Municipal Corporation invited by Commissioner, Rourkela Municipal Corporation, Rourkela is hereby modified in Section-I, II, III & VI and highlighted in bold and underlined. The details in this regard is placed in RMC website: **rmc.nic.in**. The other terms & conditions including the last date of bidding of the Tender remains unchanged.

SD/-

Commissioner

Rourkela Municipal Corporation

Memo No. 11420

Date: 21.10.20

Copy to Office Notice Board/ MIS, RMC for general public information and uploading of the document in the RMC website.

SD/-

Commissioner

Rourkela Municipal Corporation

Memo No. 11421

Date: 21.10.20

Copy to Advt. Manager, The SAMAJA (Odia Daily) & The NEW INDIAN EXPRESS (English Daily) for information and requested to publish the attached content in all editions of your esteemed newspaper on **22.10.20**. The font size of the letters of advertisement shall be of 08 pts. The rate for publishing the advertisement shall be as per I&PR rates.

SD/-

Commissioner

Rourkela Municipal Corporation

SECTION-I

Eligibility criteria:

| Sl. No. | Eligibility Criteria | Supporting documents to be furnished along with the Technical Bid |
|---------|---|--|
| (i) | <p>The bidder should be registered under appropriate authority, such as</p> <ul style="list-style-type: none"> • Registered under the Companies Act 2013 • Registered under the Indian Partnership Act 1932 • Registered under the Indian Trusts Act 1882 • Registered under the Societies Registration Act 1860. • Registered under the Limited Liability Partnership Act 2008. • Registered under MSME | All concerned Certificate of Incorporation/ Registration under the appropriate authority |
| (ii) | <p>The bidder must have <u>carried out at least 3 (three) similar type of assignments which includes but not limited to providing of manpower, drivers, sanitation workers, etc. and the bidders should produce documents regarding his prior experience in engaging more than 50 manpower in a single assignment carried out earlier</u> to Central/ State Government / Autonomous bodies / Agencies / societies / corporate bodies / ULBs etc.</p> | Copies of the work order from the previous authorities with satisfactory completion certificate from the concerned authority if any. |
| (iii) | The Registered Office / Branch Office of the Service Provider must be located in the state of Odisha | Valid address proof of the office (Copy of the Telephone / Electricity Bill, rent agreement) |
| (iv) | Must have average annual financial turnover of Rs 01 (One) Crore during the last three (3) financial years as on Dt. _____ (2018-19, 2019-2020 & 2020-2021) | Copies of audited Income/ Expenditure Statement and Balance sheet for the concerned period. |
| (v) | Must have its own bank account in any scheduled bank situated in Odisha. | Copies of the pass book and transaction statement for the last 3 month. |
| (vi) | The agency should not have been blacklisted by any Central / State government, or any other public sector undertaking or a corporation as on the date of this Bid. | An undertaking to this effect to be furnished by the bidder as per the prescribed format [Form – T2] |
| (vii) | Must not have any pending judicial proceedings for any criminal offence against the proprietor/Director/Persons to be deployed by the Service Provider. | An undertaking to this effect to be furnished by the bidder as per the prescribed format. [Form – T3] |
| (viii) | Other Statutory Documents: | <p>Copies of :</p> <ul style="list-style-type: none"> • PAN, • GSTIN, • Copies of EPF & ESI Registration Certificate • Labour License • IT return for the last 3 assessment years |

SECTION-II

Scope of Work

| Sl. No. | Manpower / Nos. of posts | Category | Age Limit | Requirement | Work Experience | Type of Vehicle |
|---------|--------------------------|---------------------|----------------|--------------------------------|---|--|
| 1 | Drivers - 15 Nos. | Semi Skilled | 18 to 40 Years | Required valid Driving License | 3 years' experience for driving and operating of such categories of vehicle | Hooper Tipper Dumper for Door to Door Waste Collection (Partition Container) |
| 2 | Drivers - 44 Nos. | Semi Skilled | 18 to 40 Years | Required valid Driving License | 1 year' experience for driving of vehicle | Hydraulic Battery Operated Garbage Collected Vehicle (Partition Container) |
| 3 | Drivers - 02 Nos. | Semi Skilled | 18 to 40 Years | Required valid Driving License | 3 years' experience for driving and operating of such categories of vehicle | Mini Tipper with Bin Lifter Hand Carts discharging System |
| 4 | Drivers - 03 Nos. | High Skilled | 18 to 40 Years | Required valid Driving License | 3 years' experience for operating of such categories of vehicle | Tractor with Trolley |

SECTION -III

Schedule of Requirement:

Tentative requirement of Manpower to be deployed for the proposed services given here as under:-

| Sl. No. | Name of the Institution | Name of the Post | No. of Requirement |
|---------|--------------------------------|--|--------------------|
| 1 | Rourkela Municipal Corporation | Different Categories of Driver (61 Nos. Semi-Skilled + 03 Nos. High Skilled) | 64 |

**SECTION – VI
(FORM-F1)**

FINANCIAL BID

| Sl. No. | Category of Manpower | Total cost per unit per month (30 days) in INR | | | | | | |
|---------|---|---|---|---|-----------------|--|-------------------|------------------|
| | | Wages per unit (for one manpower) per month (30 days) | EPF per unit (for one manpower) per month (Govt. share/ Tender inviting authority share) per person for 30 days | ESI per unit (for one manpower) per month (Govt. share /Tender inviting authority share) per person for 30 days | Total (3+4 + 5) | Service Charge in % (on the amount of Col.3) | GST on (6+7) in % | G. Total (6+7+8) |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 1 | Driver for Hooper Tipper Dumper for Door to Door Waste Collection (Partition Container)- Semi Skilled | | | | | | | |
| 2 | Driver for Hydraulic Battery Operated Garbage Collected Vehicle (Partition Container)- Semi Skilled | | | | | | | |
| 3 | Driver for Mini Tipper with Bin Lifter Hand Carts discharging System- Semi Skilled | | | | | | | |
| 4 | Driver for Tractor with Trolley- High Skilled | | | | | | | |

- Bidder with lowest evaluated Grand total cost taking all together of all the required service per unit manpower as shown in col.9 will be taken into account for determination of L1 bidder.
- The wage / remuneration to be quoted must not be less than the latest Minimum Wage as notified by the Govt. of Odisha.
- The bids with "Nil" or very abnormally low quoted services charges will be treated as "Non responsive" and may lead to rejection.

(Sign and Seal of Bidder / Authorized Representative)