



OFFICE OF THE ROURKELA MUNICIPAL CORPORATION

UDITNAGAR, ROURKELA, ODISHA-769012

E-mail ID: rourkelamunicipality@gmail.com

No. 908

Date. 25-01-2021

Quotation Call Notice

Sealed Quotations are invited from the Agencies/ Vehicle Owners for providing **1 (One) 4WD Tractor with front loader facility** for 3 months, which shall confirm following terms & conditions for Sanitation purpose under Rourkela Municipal Corporation on monthly rent basis.

Conditions for Hiring of Tractor with front loader facility:

1. The **4WD Tractor with front loader facility** i.e vehicle must be in good road worthy condition and shall not be older than three years from the date of initial registration or purchase.
2. The Monthly hiring charges do not include fuel and lubricants which is to be paid separately basing on actual consumption of fuel and lubricants in shape of coupons as per existing Government norms. Any damage or loss to the vehicle / life / other property caused or legal action arose during plying of the vehicle, then it will be borne by the vehicle owner and the Rourkela Municipal Corporation will no way responsible. All other expenses of the vehicle & its driver will be borne by the vehicle owner.
3. When the hired vehicle cannot be supplied by the owner by any reason, at that case, the Owner will supply another vehicle with almost all facility and conditions.
4. The vehicle owner must ensure that the vehicle is kept under optimum running conditions and avoid accidents attributes to lack of maintenance upkeep. The hired vehicle cannot be used for any private/ commercial purpose beyond office hours and during holidays.
5. The service provider must have Pollution Certificate, Insurance Certificate, Registration Certificate, Fitness Certificate, Certificate of up-to-date Tax payment, PAN, GST Regn. Certificate, MV documents and other certificates which are mandatory for plying of vehicle. The authority has a liberty to ask to deposit other Certificates/ documents as provisions under law.
6. The driver of the vehicle must have valid driving license for driving such type of vehicle and should be sufficiently experienced. He will abide by rule and regulations of Govt.
7. The driver should be well behaved gentle and obedient in nature and will not use any prohibited food/ drink at any point of time.
8. In case of emergency, the driver will have to report for duty as per the requirement of the authority. No extra payment shall be demanded for the said purpose.

9. The said hiring tractor will be utilized for Sanitation related works and can be used in other purposes if the situation demands. The hiring of tractor may be discontinued immediately when the vehicle no longer required for Rourkela Municipal Corporation.
10. Security deposit of Rs.10,000/- (Rupees Ten Thousand only) shall be submitted in shape of DD from any Nationalized/ Scheduled bank in favor of Commissioner, Rourkela Municipal Corporation payable at Rourkela and after completion of the quotation process, the deposited amount will be refunded to unsuccessful bidder without interest. Similarly, Paper Cost of Rs. 448/- (Rupees Four Hundred Forty Eight only) will be submitted in shape of DD from any Nationalized/ Scheduled bank in favor of Commissioner, Rourkela Municipal Corporation payable at Rourkela.
11. The Owner of the hired vehicle will kept the vehicle in his own risk or as desired by authority depending upon the situation.
12. In case of the Service provider intends to withdraw the services of his/her vehicle, it shall be mandatory upon him/ her to issue one month notice before such withdrawal of service.
13. The registration of the hired vehicle preferably would be under the jurisdiction of RTO, Rourkela.
14. If the bidder violates any of the term of the quotation, Rourkela Municipal Corporation shall forfeit the entire amount of security deposit.

The detail quotation may be downloaded from RMC website i.e www.rmc.nic.in. The bidders are hereby advised to download the quotation paper from the website and quote his/ her offer rate of hiring charges of vehicle as per the prescribed format. The Complete Quotation in all respect should reach to the undersigned on or before 02-02-2021 by 1.00 PM through registered post/ speed post/ courier/ or by hand by super scribing as **"Quotation for 4WD Tractor with front loader facility"** and shall be opened in the same day at 4.00 PM in presence of the bidders or their authorized representatives in the chamber of Dy. Commissioner, RMC. The selected agency shall provide the vehicle within 3 days of issuance of work order.

The authority reserves the right to accept or reject all quotations without assigning any reason thereof.


Commissioner

Rourkela Municipal Corporation

Memo. No 909

Date: 25-01-2021

Copy to Notice Board, RMC/ MIS, RMC for information and publication of quotation document for wide publicity.


Commissioner

Rourkela Municipal Corporation

Financial Quote Format for Hiring of 4WD Tractor with front loader facility

Sl. No	Name of the Particular	Rate Quoted Per Month excluding of GST (in Figure)	Rate Quoted Per Month excluding of GST (in Words)
1	4WD Tractor with front loader facility as per the Terms & Conditions of the Quotation		

Important Note:

1. The bidder has to submit all the relevant documents / papers of the vehicle is to be engaged.
2. The bidder has to submit PAN, GST Regn. photocopies, Security deposit and paper cost in shape of DD along with this quotation.

Authorized Signature of the Agency

Full Name: _____

Address: _____

Contact No: _____

Email ID: _____