

# ROURKELA MUNICIPAL CORPORATION: ROURKELA

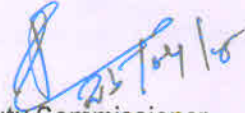
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No. 4358 /RMC Dated. 03-05-2018

## QUOTATION CALL NOTICE

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour operators or private individuals for providing one nos. of Non-AC TATA Indigo eCS vehicle on monthly rent basis having sitting capacity of 5 including driver. Which shall conform to the terms and conditions (Annexure-II) for official use of Rourkela Municipal Corporation on monthly basis :

01. The vehicle must be in worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid registration certificate, Insurance certificate, Fitness certificate, valid contract carriage permit, proof of update tax payment etc. which are mandatory for plying vehicle.
02. The driver of vehicle must have a valid license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
03. The driver should be well behaved, gentle and obedient in nature.
04. A sum of Rs.5000.00 shall be deposited by the intending bidders in shape of Account Payee bank draft drawn in favour of the Municipal Commissioner, Rourkela Municipal Corporation and payable at Rourkela and submitted along with the tender as security deposit. After completion of the tender process, the amount will be refunded to the unsuccessful bidders.
05. The monthly rate of hire charges be quoted separately in the general bid information. (Excluding fuel and lubricants)
06. The vehicle must achieve a fuel efficiency of 15 Km per litre.
07. The details of the make and year of manufacture of the vehicle, registration no mileage (Km covered per litre) and name of the driver along with driving license no. and period of validity should be specially provided in the general bid information to be furnished with the quotation/tender (Annexure-III).
08. The quotation complete in all respect should reach the undersigned on or before 10.05.2018 by 3.00 PM and shall be opened on the same date at 4.00 PM in the presence of the bidders and their authorized representatives.
09. The application form of quotation/tender containing general bid information & terms and conditions for hiring of vehicle etc. Will be available at Rourkela Municipal Corporation office on payments Rs.100.00 in cash counter from 04.05.2018 to 10.05.2018 till 12:00 PM.



Deputy Commissioner  
Rourkela Municipal Corporation

Memo No. 4359 /RMC Dated 03.5.2018

Copy to Office Notice Board for information of all concerned.

Copy to advertising manager "SAMAJ" odiya daily to publish in their daily newspaper On 04.5.2018 or before with minimum font size of "8".




Deputy Commissioner  
Rourkela Municipal Corporation

TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis:

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:-valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date payment etc. and DL of the driver available all the times. The Rourkela Municipal Corporation hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include the cost of diesel, which will be supplied by the office. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear box and differential coolant, Tyres and Tubes, Battery etc. will be borne by the bidder.
3. It shall be responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for a reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle don't report regularly, the authority will be at liberty to reject the agreement and may engage the vehicle from other source.
6. The vehicle shall report for duty for minimum of 30 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursement towards cost of lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month. No advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be a mandatory upon him to grant one month notice before such withdrawal of services and termination of agreement.
12. If the bidder violates any terms of contract, the Rourkela Municipal Corporation shall forfeit the entire amount of security deposit.



Deputy Commissioner  
Rourkela Municipal Corporation

**ROURKELA MUNICIPAL CORPORATION**  
**QUOTATION PAPER FOR HIRING OF VEHICLE**

Notice No . 4358 Date . 03.05.2018

**I - TECHNICAL**

1. Registration No. of Vehicle :
2. Type of Vehicle (AC/Non - AC) :
3. Year of Manufacture :
4. Model :
5. Date of Registration :
6. Name and complete address of the vehicle owner :
7. Fitness certificate validity :
8. Permit Validity :
9. Insurance Validity :
10. Name/Address of the driver :
11. DL No and validity of the DL of the Driver :
12. Mileage of the vehicle :
13. Contact No of the Service Provider Mobile No/Telephone No :

Cash Memo No . \_\_\_\_\_

S D of Rs. 5000.00 Vide DD No . \_\_\_\_\_ Date \_\_\_\_\_ Bank name \_\_\_\_\_

**Signature of Quotationer**

**II - FINANCIAL**

1. Quoted rate of hire charge (inclusive all charges) of vehicle Rs. \_\_\_\_\_ per month.

(Rupees in words \_\_\_\_\_)

**Signature of Quotationer**