

Rourkela Municipal Corporation, Rourkela

No. 359

Date.11.1.19

Corrigendum to the RFP notice number 09 dated 2.1.19

With reference to the Request for Proposal for "Selection of Event Management Agency for Organization of Brahmani Festival" vide RFP notice number 09 dated 2.1.19 invited by Commissioner, Rourkela Municipal Corporation, Rourkela are hereby modified as follows.

Sl. No	RFP Section Number	Existing Clause	Modified Clause
1	2	As per RFP number 09 , Published on 3.1.19	<p>Modified Section 2 as mentioned below:-</p> <ol style="list-style-type: none">1. SCOPE OF THE WORK: The Scope of the work for the selected Agency shall be inter alia but not limited to the following; I. Branding and Promotion for Brahmani Festival (01.02.19 to 03.02.19) A. Preparation of branding strategies including a logo for the event; <i>The agency must submit 3 prototypes of the logo design, out of which RMC will finalize one or will ask to redesign another logo.</i> B. Designing the event plan and campaign including hiring the services of different artists and cultural groups of national and state stature in consultation with RMC II. Stage Set Up A. Stage & platform with new synthetic carpet of fine quality – Size – 60 ft. X 40 Ft. X 18 ft. height B. Carpeting at stage front ground for VIP sitting area - Size - 3000 Sq. ft. C. Backdrop – A backdrop with LED screen (Size - 30 ft X 15 ft) and wooden frame

work with ply to fixed on stage based on the Brahmani Theme. Enamel painted ply with different motifs and flex sheets will be fixed in the frame (before execution of the work the agency should submit at least 3 types of structural design in colour print for finalization) Real flower strings will be hanged from to bottom properly. (Daily change of flowers). Backside and both side of the stage should be covered with cotton cloth / flex with baton frame. Lettering of 1.6 ft. height to 0.6 ft. width will be prepared with the event name by embossed vinyl board and to be fixed properly at the upper part of the backdrop.

- D. **Side wings** – Six number of side wings a size of 9 ft. X 4 ft. made of flex sheets fitted on a wooden frame work and to be properly fixed on both side of the stage.
- E. **Wooden Step**: Wooden step of complete width of stage to be erected in the front side of the stage. A minimum of 8 ft. width space to be separated by the brass pole and chains for reaching to the stage. The entire step will also be covered with the same carpets used for the stage. Minimum of 40 numbers of live flower plant pots with maximum height of 2 ft. including pot to be kept on the steps.
- F. **Barricading of the Stage**: 4ft. height of mojo (steel) barricades will be made around the stage in double row for the entry.
- G. **Green Room** – 4 green rooms of size 20 ft. x 20 ft. each shall be made on the back side of the stage having tarpaulin top covering, inner all side white cloth covering with baton frame, fine carpeting, good arrangements of seating- 15 numbers of chairs and with provision of mirrors, fan and adequate lighting-4 nos. of LED tube lights of 20 watt each in each green room.
- H. **Overall Supervision of Stage**: Cleaning, Sweeping and keeping ready of all equipments on stage before commencing of inaugural and closing ceremony, cultural events on all the cultural nights is the complete responsibility of the agency.
- I. **Stage Lights**:
 - i. PAR 1000 watt. (Philips/ Sylvania or similar reputed brands with BIS certification) – 40 nos.
 - ii. PALCO multi colored (Canara/ XACCA or similar reputed brands with BIS certification) – 25 nos.
 - iii. Multi – 20 - (Canara/ XACCA or similar reputed brands with BIS certification) – 6 nos.
 - iv. Multi – 10 - (Canara/ XACCA or similar reputed brands with BIS certification) – 4 nos.
 - v. Halozen 1000 watt. – 5 nos.
 - vi. Blasting Fire – 10 nos.

- vii. Sharphy- 575 watt. – 30 nos.
- viii. Laser multi colour – 2 nos.
- ix. HMI follow – 1 nos.
- x. Power pack for above lights (4K X 6channels) – 3 nos.
- xi. Smoke 1500 watt. – 2 nos.
- xii. Operating desk for above lights – 1 nos.
- xiii. Strobe light – 2 nos.
- xiv. Blinder – 7 nos.

J. Stage Sound:

- i. JBL box top 600 watt – 16 nos.
- ii. JbL box base beam 500 watt – 12 nos.
- iii. Stage monitors – 6 nos.
- iv. Speaker Box – 8 nos.
- v. 36 track channel control board with echo system – 1set (Mixture)
- vi. 2000 watt multi amplifier – 8 nos.
- vii. 1000 watt multi amplifier –8 nos.
- viii. Laptop with pen drive compatibility – 2 sets
- ix. Cordless Microphone – 4 nos.
- x. Corded microphones for voice, instruments with all components – 40 nos
- xi. Colour Cordless microphone – 2 nos.
- xii. Duel liner box with stand – 8 nos.
- xiii. 10 KVA stabilizer – 4 nos.

III. Supply of Logistics / Fixtures and Furniture

A. VIP Chair – 50 Nos.

B. Arm Plastic Chairs - 5000 Nos.

C. Iron Table – 50 Nos.

D. Wooden Table – 15 Nos.

E. Steel drum – 7 Nos.

F. Plastic Bucket – 5 Nos.

G. Steel Jug – 5 Nos.

H. Coir Mat – 10 Nos.

I. Dari – 5 Nos.

J. Glass – Paper Glass – 1000 Nos.

K. Generator - Silent genset with fuel (250kva-1nos for sound,125kva-2 nos. for stage light, 125kva-2nos. for general lights), backup genset (125kva-1nos)

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| | | | <p>IV. Flex Fixing for display with iron frames</p> <p>A. Flex display boards at stalls - 40 nos. (Size – 8 ft. X 3 ft.)</p> <p>B. Flex display for parking area – 6 nos. (Size – 6ft. X 3 ft.)</p> <p>C. Flex display for Way Indicator Board – 20 nos. (Size – 4 ft. X 3 ft.)</p> <p>D. Flex display for Way to Toilet Board (Male & Female) – 10 nos. (Size – 4ft. X 3ft.)</p> <p>E. Temporary Flex Hoarding Display in the City (Locations to be intimated by RMC) – 100 nos. (Size – 20 ft. X 10 ft.) with wooden frame (from 24.1.2019 onwards)</p> <p>F. Permanent Hoarding Display in the City (Locations to be intimated by RMC) – Size – 40 ft.X20 ft. – 5 nos. and 20 ft. X 10 – 10 nos.</p> <p>V. Flex Display on the Boundary Wall with Brahmani festival theme</p> <p>VI. Gates:</p> <p>A. Welcome and Thank You Gates (Box pillar gate with flex and sun board) – 3 Nos. (Size – 30 ft. X 40 ft.) (Locations to be intimated by RMC) – from 24.1.2019 onwards</p> <p>VII. Barricading / Fencing and Stall –</p> <p>A. Barricading in the event area, vehicle parking area, food stall area, fun zone area, tribal village area – 4000 run foot</p> <p>B. Installation of temporary tower with control room setup – Bamboo structure with 10 ft. length, 10 ft. width, 25 ft. in height. Designed flex sheet covering of the entire tower, 10 plastic arm chairs, 4 wooden tables and necessary electricity connection. A helium balloon printed with BRAHMANI FESTIVAL ROURKELA to be fixed on the top of the tower (Size should be in proportionate with the size of the stadium with high visibility)</p> <p>C. Stall – 40 nos. (Size – 10 ft. X 10 ft.) with temporary bamboo structure covered with trampoline on the top side and 3 side cotton cover and 3 ft. fascia and 2 ft. cotton covering from the ground</p> <p>VIII. Light Decoration on event days (1.2.19 to 3.2.19) –</p> <p>A. LED lights (30 Watt) – 200 nos. (to be fixed in the stalls, toilet area, control room etc.)</p> <p>B. High Wattage LED Lights – 500 watts each: 200 nos.
Supply and installation of high wattage LED lights (200 nos.) from 1.2.19 to 3.2.2019 to illuminate the areas around and inside the event venue, parking areas, walkways, entry/ exit (All gates), & stalls and any other area necessary for the purpose.</p> |
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C. Illumination and decoration of event ground –

- i. Rice light /colored LED lights – 30000 nos.
- ii. Running Chain – 10000 nos.
- iii. Spot light – 100 nos.
- iv. Mechanical figures – 5 nos.

D. **Socket Board** – 70 nos. at stalls and any other place necessary for the purpose.

IX. Sound for Public information and announcement system –

- i. Long funnel -10 nos.
- ii. Unit – 40 watt & 30 watt – 10 nos.
- iii. Matching transformer – 10 nos.
- iv. Cordless microphone – 2 nos.
- v. Amplifier 2000 watt – 2 nos.
- vi. Laptop with pen drive compatibility – 1 nos.
- vii. Power Stabilizer – 1KVA – 1nos.
- viii. Six channel mixture – 1 nos.

X. Photography, Videography and LED Screen –

The Agency shall be responsible for arranging photography, videography, Drone Photography & Videography and internet streaming (Live) on website & other social Media platforms and setting up of 8 Nos of LED Screens of size 8ft X 12 ft. at the prominent locations inside the event venue and also outside the venue for live telecasting of the stage show and other events. The agency shall provide necessary technical infrastructure for live streaming of events in the format adoptable to the LED screens and other platforms. The Agency shall also provide and handover RMC the raw and edited photographs (HD quality), video footage (AVCHD quality), in DVD and solid albums (500 nos. of hard copies in 8inch X 10 inch size) of the event and performances at the venue including before during and after activities at the venue.

XI. Cracker Show – Proper fireworks (coldfire, niagra fall and sky shots etc.) will be limited to 5 minutes on each day for two days (First and Last Day at a safe place inside the event venue.)

XII. Emcee / Anchor: 2 anchors (One Male & One Female) should be from Odisha (State Level) They should be acceptable to the masses and should be fluent in Odia, English and Hindi language.

XIII. Tribal Village (Complete Set up in 8000 sq. ft. area) –

Stalls with tribal way of architecture and design particular to tribes of Odisha will be

erected. The construction and decoration of Tribal Village should be with 10 numbers of hut like setup and the village should be with carpeting, gate, wallings, shine crafts complex, art & craft demo complex, pindi with store system of haat etc. It should display the Tribal crafts, documentation of rituals, traditions, collections of artisans' work, display of books on tribal culture and art, live demonstration on skills like sports, paintings, traditional healing products etc. The whole village should give fascinating glimpses into Odissan tribal life. The design should represent tribal houses, dwellings, community houses, hunting stages etc. and the structure made out of native material of the tribals. The structures should conform to authentic tribal image. The designs should be thematic, attractive, and professional and reflect tribal's way of environmental friendly way of life. The village design and construction must be highly creative, robust, safe, fire proof using fire retardant material and chemical sprays and finish. Top quality and native material as far as possible needs to be used to the possible extent to ensure a thematic, traditional image.

XIV. Fun Zone(Complete Set up in 7000 sq. ft. area)

The fun zone must cater to the age group of 5 – 19, the activities should be innovative and attractive like Selfie Booth, 3D Show, Sumo Wrestling, Robotic Animal Show, Magic Show, Dot Game, Twister balloon making, Temporary tattoos, Box Cricket, Avrobats, Aeromodel, etc. (Not the regular ferry wheels and as such)

XV. CCTV Camera:To be installed in conspicuous places in the event venue with surveillance system with recording of the same in DVR format. The entire footage be submitted to RMC. - 15 nos.

XVI. Security & Maintenance:

- i. Uniformed security guards / bouncers to be provided by the agency for stage, tribal village, fun zone, parking place, entry & exit gate etc. – 50 nos. for 3 days
- ii. The agency will be responsible for upkeep and maintenance of the entire work done by them till the closing of the event. It shall be responsibility of the agency to obtain requisite permission or safety clearance / certificates for electricity connection/ electrical inspection / fire services for the event period from statutory bodies.
- iii. The agency have to supply fire protection equipment like fire extinguishers and adhere to the fire safety norms and fire retardant liquid spray over flammable materials throughout the venue.
- iv. The agency shall bear the cost required for Fire safety, Public Liability Insurance, Theft, Burglary etc. for the event.

			v. In regard to electrical fittings etc. agency shall have to engage qualified licensed electricians / contractors entitled to erect, handle and maintain supply line and its' upkeep.
2	11	As per RFP number 09 , Published on 3.1.19	<p>11. Combined Final Score The proposals will finally be ranked according to their combined technical score (TS) and Financial Score (FS) as follows S= TS X TW + FS X FW Where S is the Combined Score and TW and FW are weights assigned to technical proposal and financial proposal, which shall be 0.60 and 0.40 respectively.</p>
3	Annexure – VI Point - 1	As per RFP number 09 , Published on 3.1.19	1. Amount quoted above should be exclusive of all applicable taxes. The rate/value to be accepted by RMC should remain unchanged during the contract period.
4	Annexure – VI Point - 2	As per RFP number 09 , Published on 3.1.19	2. The break-up of the rate/price (unit cost / per day cost etc.) quoted above should be submitted/attached to this RFP Part-II for different items/sub-items of the work as per the revised scope of work mentioned in the corrigendum point 1. Without this break-up statement, the proposal shall be treated as incomplete and shall be rejected.
5	9 Point 3	As per RFP number 09 , Published on 3.1.19	<p>Technical Presentation: 1. Approach and methodology 2. Description of minimum 2 assignments similar to this assignment (20 Minute Presentation) 3. Manpower to be deployed (Excluding Security e.g skilled, semi skilled, unskilled)</p> <p>30 Marks</p>

Note: The agency shall be responsible for ensuring all the activities to be accomplished for smooth happening of the event in a hassle free manner. The agency will also be responsible and made accountable for any kind of lapse in smooth conduct of the event. The agency will also deploy adequate manpower with proper uniform/jacket so that they are easily identifiable.

*** Map of the event venue is attached as Annexure - A**

**Sd/
Commissioner
Rourkela Municipal Corporation**

Memo No. 360

Date. 11.1.19

Copy to MIS, Rourkela Municipal Corporation to upload the notice in the website for general information.

**Sd/
Commissioner
Rourkela Municipal Corporation**