

# OFFICE OF THE ROURKELA MUNICIPAL CORPORATION, ROURKELA

No.12945

Date.22.11.18

## Response to Pre-bid Queries in reference to the RFP Notice No. 11099 dated 12.10.2018

With reference to the Request for Proposal for Integrated Solid Waste Management Project of the designated Zone under Rourkela Municipal Corporation (RMC) as Part of Comprehensive Solid Waste Management Plan vide Notice No.11099 dated 12.10.2018 invited by Commissioner, Rourkela Municipal Corporation, Rourkela are hereby following responses have been provided to the pre-bid queries raised by the bidders:

Sl. No	RFP Clause	Page No	RFP Content	Query/ Clarification	Response
1	16	22	A Bidder is eligible to submit the proposal for only two Zones out of 3 Zones.	As per Clause-13 of the RFP it is well understood that the total work area is divided in three zones and an interested party may submit its request for proposal for two zones maximum. So the query is, if the request for proposal comes only for one or two zones by the interested parties and no proposal comes for one or two zones, at that case would the RMC authority award the job for the zone(s) applied for or not ?	The contract will be awarded Zone wise for the successful bidder.
2	10 & 16	22 & 23	The contract period with the selected bidder shall be valid for a period of <b>24</b> months from the date of execution of the contract agreement,	As per Clause-10 & 16 of the RFP the contract period of the job would be for 24 months and the quoted price will be valid for 120 days from the last date of submission of proposal (i.e. max 120days + 24 months). An interested party would definitely be making its financial aspects taking into consideration of the	The bidding may be done in anticipation of increasing labour cost as per government of Odisha guideline for entire period of contract.

			<p>extendable upon satisfactory performance.</p> <p>Proposal shall remain valid for 120 days from the last date of submission of proposal. A proposal valid for a shorter period shall be rejected as non-responsive.</p>	<p>present wages rate of the labourers fixed by the state government. Presently as you know Government is in the verge of hiking the minimum wage rates and proclamation for objections and suggestions notice period is already over to that regard, and if the labour wage rate is hiked in between by the state govt. then will the tendered price be changed or hiked proportionately or not?</p> <p>Further please clarify if at any point of time (i.e. from submission of proposal to end of contract period) the state changes the labour rates what will be the effect to the tendered rate/contract consideration rate? Any other provisions are made to address these situations please clarify.</p>	
3	4.1	8	<p>The scope of work for Municipal Solid Waste (MSW) Management for door to door collection of segregated MSW, Road &amp; Street Sweeping, Tertiary Darin cleaning and Transportation of MSW to the designated primary collection points/transfer stations and from</p>	<p>As per clause 4.1 of the RFP the agency has to execute the transportation from primary collection point/transfer station to Dumping (landfill) site/Processing unit. But in present scenario the fuel price is in volatile and it has been hiking frequently. In that case will the tender price be hiked in a considerable ratio else please specify the provision within the RFP in this regard.</p>	<p>Regarding the fuel cost the bidder will submit the tipping rate in anticipation with increase or decrease of fuel cost for the contract period.</p>

			there to either dumping (landfill) site/ processing facility (5 to 10 Kms).		
4	7.5.2(c)	20	Shortlisted bidders shall have to deposit security money to be fixed by the RMC.	As per Clause-7.5.2(c) the shortlisted bidders shall have to deposit security money to be fixed by the RMC. But the method, the amount will be fixed is not mentioned. So how can the applicant will ensure about the amount of the SD while preparing to participate in the tender process.	As PBG and security deposit are on and same. So 10% of annual project cost will be taken as PBG during signing of agreement.
5	7.5.2.a and 4.1	8 and 20	The scope of work for Municipal Solid Waste (MSW) Management for door to door collection of segregated MSW, Road & Street Sweeping, Tertiary Darin cleaning and Transportation of MSW to the designated primary collection points/transfer stations and from there to either dumping (landfill) site/ processing facility (5	As per the clause 7.5.2.a and 4.1 of RFP the interested party has to quote the Price on tonnage basis. But how it will be weighed and where the RMC will provide the weigh bridge is not specified. Due to this it would be definitely a problematic equation in the part of the agency to make calculation as the leading to weigh bridge from the garbage generation point and then to dumping yard is uncertain. So a clarification in this regard will be highly appreciated.	The weighbridge will be situated close to dumping yard/ processing unit and will be set-up by RMC.

			<p>to 10 Kms).</p> <p>The bidder will have to submit the rate of <b>tipping fee per metric ton</b> for the particular zone as per attached <b>Annexures (6-A &amp; 6-B)</b>. The quoted Price must including of all Taxes, Duties, and Levies including Service Tax etc where ever applicable and/or payable.</p>		
6	4.4.c	10	<p><b>2 time sweeping in commercial area/cleaning and transportation shall be envisaged as a routine work at eventful commercial area.</b></p>	<p>As per clause 4.4.c of RFP Without mentioning the road length of the market area it is mentioned in the RFP that the sweeping in commercial area will be done twice daily. Hence, the road length of market area (tentatively either in zone wise or road wise) may kindly be mentioned.</p>	<p>The commercial area list will be uploaded as corrigendum and also the bidder should survey the area for other parts of the zone.</p> <p>The bidder should survey and ascertain the length of the roads.</p>

7	7.5.2.a	20	<p>The bidder will have to submit the rate of <b>tipping fee per metric ton</b> for the particular zone as per attached <b>Annexures (6-A &amp; 6-B)</b>. The quoted Price must including of all Taxes, Duties, and Levies including Service Tax etc where ever applicable and/or payable.</p>	<p>As per clause 7.5.2.a of RFP Whether Labour Cess 1% will be a mandatory part in this project or not as because it is not a construction work.</p>	<p>Labour cess will not be charged as the bidder will submit the financial as per final tonnage weight.</p>
8	4.5.c	11	<p>The service provider shall obtain all necessary and obligatory licenses from the concerned authorities and abide by it like labour license (more than engaging of 100 labours), EPF, ESI, GST etc. The intending contractor is responsible for maintaining the labour force, as per the applicable law of</p>	<p>As per clause 4.5.c of RFP Similarly regarding GST there is confusion because in this job no GST is required. But you have asked to submit the GST registration. So would it be mandatory or optional?</p>	<p>GST number is required.</p>

			the land.		
9	24, 8.c. phase-I & 7.4.1.B.a.	24, 21 & 19	<p>The bidders are allowed to form consortium for participating in the bid for the project. The requisite legal and equity sharing document for the consortium must be submitted along with the technical bid.</p> <p><b>Evaluation of Technical Bid</b></p> <p>Should have at least 3 years experience in any Urban Local Body (ULB) in similar activities.</p>	<p>As per Clause-24 of the RFP the bidders are allowed to form consortium with proper legal and equity sharing documents for participating in the bid for the project. But the question is, whether the eligibility criterion and technical evaluation (clause 8.c. phase I) will be evaluated jointly or severally [i.e. three years' experience in any Urban Local Body (ULB) in similar activities (as per Clause-7.4.1.B.a.) is required for every party or single party or both jointly of the consortium] similarly in technical evaluation [last 3 financial year average turnover 80lakhs -1Cr.,.....etc. for Every party, single party or both jointly of the consortium be evaluated] ?</p>	<p>For the purpose of evaluation the scores in relevant points will be taken only if the partners in consortium have undertaken earlier projects jointly.</p>
10	1(b)(13) & 23	5 & 24	<p>Expected Date &amp; Time of Implementation of the Work</p> <p>The selected bidder</p>	<p>As per Clause-1(b)(13) the expected Date &amp; Time of Implementation of the Work is 15 Days after signing of Work contract is mentioned but in Clause-23 it is mentioned that the selected bidder shall commence the assignment within 7 days</p>	<p>Please refer to the corrigendum.</p>

			<p>shall commence the assignment within 7 days from the date of signing of the Agreement. If the bidder fails to commence the assignment as specified herein, RMC may, unless it consents to extension of time thereof may forfeit the Performance Security and appropriate the same by RMC.</p>	<p>from the signing of the Agreement. But as per job specification the selected party may need more days for ground preparation. Hence, considering it the duration for Commencement of Assignment may be given two month time, and in between other possibilities of handshaking of old work and new implementation may be explored.</p>	
11	<b>7.4.2.</b>	19	<p>Minimum annual average turnover of the Applicant shall be <b>INR 80 Lakhs</b> or more during the last 3 financial years i.e 2015-16, 2016-17 &amp; 2017-18. The bidders need to provide audited statements to support their claim.</p>	<p>As we know the Solid Waste Management is not only a point of focus for both central and state govt. but also a challenging job for ULB, executing agency and stake holders. So while going for technical evaluation of a bidder regarding its experience and financial credibility many aspects may please be examined sincerely which are not elaborated adequately in the <b>RFP No. 11099 of dated 12.10.2018.</b></p> <p>As it is mentioned in the RFP that a party's minimum requirement for eligibility to participate in the process is 'three years experience in similar nature of job in any ULB', but the minimum volume of works executed in these three years is not mentioned, which may kindly be clarified.</p> <p>Though the minimum financial credibility required for last three</p>	<p>Similar nature of job means any aspect of Solid Waste Management like collection, segregation, transportation or processing. This clause is required for financial credibility so 80 lakhs per annum</p>

				years is mentioned as Rs. 80 lakh per annum average turnover but there also not mentioned whether this turnover is in similar nature of job or any job or what percentage (minimum) required in similar nature of job. Hence it may be taken care of and clarified.	turn over should be applicable to the net transaction of the bidder.
12	8	20	<b>EVALUATION OF PROPOSAL</b>	In the process of selection of agency, the evaluation of technical bid is more important for a successful evaluation of the SWM job. Perhaps, that is why 60% weightage is given to technical bid where as 40% to financial bid. If so, then any bidder who is fulfilling minimum eligibility must be awarded 60% of marks. For example the maximum marks in experience are 30 and minimum eligibility is 3 years. So in that case any bidder who has at least 3 years experience should be awarded 18 (60% of 30) marks and more for additional experience. Similar method may kindly be adopted in case of financial credibility, i.e. who has average turnover is minimum 80 lakh rupees should be awarded 18 marks and additional for more turnover.	The condition of technical qualification is required 60% in total score.
13	8	21	<b>Evaluation of Technical Bid</b>	So far the importance of project and priority given on the SWM is concerned; the thrust should be given on the Point 3, 4 & 5 of the <b>Evaluation of Technical Bid of RFP</b> while going to short list the bidders/agencies so that the future performance of the agency can be assessed. So more marks (full marks) on these three aspects than other two should be fixed up. Hence, any modification or not in this regard may be clarified.	As the tender requires financial soundness and prior experience also, which is more valuable than Point No. 3, 4 & 5 of evaluation of technical bidding.
14	8	21	<b>Evaluation of Financial Bid</b>	Regarding the financial bid: Usually in a tender process the bidder / agency is asked to justify its rate as quoted i.e. any proposal in	The bidder will submit the tipping

			<p>technical bid addresses all aspects as per TOR/Scope of work/adherence to SBM guideline and should equally correlate to the financial breakup. But in RFP there is no provision for this. Whether it will be followed here or not may be clarified.</p>	<p>rate in anticipation of enhanced labour rate for the entire tenure of the contract. The calculation of financial bidding should be accordance with SBM guideline mentioned in RFP and the bidder will submit the details of manpower, logistics and other things in the Project proposal to be submitted in the technical bidding.</p>
15			<p>Escalation/Reduction of agreed rate although not facilitated in RFP, we would suggest to have provision for the same as the job is highly dependable of labour &amp; fuel cost and less dependable of the inflation. For this purpose the Labour &amp; ESI Dept. GoO has published in the gazette (<a href="http://govtpress.odisha.gov.in/pdf/2018/1991.pdf">http://govtpress.odisha.gov.in/pdf/2018/1991.pdf</a>) that every year the variable dearness allowance will increase on 1<sup>st</sup> of April and October which will be notified by them. Similarly the fuel rates are instable which may rise/fall. So there may be a provision to declare what are the percentages of material</p>	<p>The bidding may be done in anticipation of increasing labour cost as per government of Odisha guideline. Regarding the fuel cost the bidder will submit the tipping rate in anticipation</p>

				component(s) within the quoted/agreed price and on which basis of prevailing market/govt rate the financial bid is quoted/justified by the bidders/applicants. This will enable the authority to escalate/reduce the agreed price from time to time a change occurs for smooth sustainable MSWM work and the same will be fair enough for all stake holders.	with increase or decrease of fuel cost for the contract period.
16				As per RFP besides engaging the sweeper & cleaner the agency has to engage the supervisor and inspectors/admin staff. Hence, as per recent notification of Odisha Govt. regarding the minimum wages of labourers in different category the daily wages of sweeper & cleaner and supervisor/inspectors may be notified so that future litigation may be avoided.	As per the labour department notification, different category of staffs to be engaged may be categorized.
17	8	21	Evaluation of Technical Bid	Further in regards of Evaluation of Technical Bid: In point-2 of RFP the maximum marks is mentioned 20 in criteria column where as it is mentioned 15 in Marks column. Hence, necessary correction in this regard may be made and intimated to us.	Please refer to the corrigendum.
18	5.7	14 & 15	Service Delivery Performance Criteria and Penalty	In regards of Service Delivery Performance Criteria and penalty: As per Clause-5.7 of RFP in Column-3 heading is mentioned as ' <b>Actual Monthly Achievement</b> ' and method of calculation does not match with each other. Hence a clarification in this regard is requested. Similarly in the Parameter Description of ' <b>Drain Cleaning</b> ' and ' <b>Conservancy cleaning, bush cutting, de weeding</b> ' the multiplication of 2 in the Column of <b>Actual Monthly Achievement</b> is confusing. Where does '2' come from is confusing. Hence, it may be clarified.	Please refer to the corrigendum.
19				<b>In regards of GST:</b> As per <b>CENTRAL BOARD OF EXCISE AND CUSTOMS</b> the items and nature of jobs mentioned in Article-243W	GST number required.

				of the Constitution are exempted from GST. So in the Point No. 6 of the Article-243W ' <b>Public health, sanitation conservancy and solid waste management</b> ' is mentioned. That indicates the SWM is free from GST orbit. So it may be clarified whether the requirement of GST No. of the interested party is necessary or not.	
20	10	22	The contract period with the selected bidder shall be valid for a period of <b>24</b> months from the date of execution of the contract agreement, extendable upon satisfactory performance.	As per Clause-10 of RFP the contract period with the selected bidder shall be valid for a period of 24 months from the date of execution of the contract agreement which will be highly risk factor for a shortlisted agency to execute the work involving the machineries as that will be huge investment. Hence, the period of work contract may be for a period of 4 years minimum, which further extendable upon satisfactory performance for better execution of the job and a clarification in this regard will be appreciated.	Please refer to the corrigendum.
21				Regarding transfer stations and placing of 1.1/3.5 cum steel compactor compatible bins within the wards. As segregation of garbage and its collection in the same manner is an essential element of the RFP, neither steel bins nor the existing transfer stations do possess separate places/space to keep it separately. Further compactor and its compatible bins are high value machineries which require long term works and the RFP disallows it at present. Please clarify if you have any mechanism to modify the transfer stations, placing the steel bins, empty the bins regularly or else the proposer has to procure or hire compactors/bins.	Principle of segregation applies to Primary transfer station/ dustbins. Bidder has to procure or arrange for compactor compatible to available dustbins. The proposal may contain practices on how to segregate based on available infrastructure.

22				The forty wards stated in the RFP has been divided to three zones namely 1,2 & 3. There must be any road, open space, house owners name or railway track etc which is separating one zone from other. Please publish the specific names of these demarcation border lines in the bordering wards so that the proposals will be accurate and conflict minimized.	Map of the Rourkela Municipal Corporation will be made available with the corrigendum. Also the details mentioned in RFP with the Ward details in Annexure-7 at page no.37.
23	<b>5.7</b>	15	<b>Service Delivery Performance Criteria and Penalty</b>	Service delivery performance clause 5.7; Drain Cleaning work ; as surveyed by us found 40% of the busy road alongside drains are covered permanently having manholes for conservancy with a mini distance of 12 feet and maximum distance of 30 feet not possible to clean manually regularly. For cleaning purpose it can be done annually once or twice if required. Measuring performance taking those drains into account on a monthly basis will not be suitable. So provision for the same may be made practically.	Wherever manual cleaning is not possible, mechanical means may be adopted. The mechanical means must be proposed in the project proposal by the bidder. The main purpose is free flow of water in the drain.
24	<b>4.5 (t) &amp; 7.5.2 (c)</b>	12 & 20	<b>At the time of signing of the contract, the Selected bidder must submit a Performance Security in the form of a demand draft for</b>	Whether the Performance Security / Performance Bank Guarantee [as per Section-4.5(t) of RFP] and Security money [as per Section-7.5.2(c) of RFP] are of one in nature or two separate entity?	Performance Security / Performance Bank Guarantee are one and same for the purpose of this

			<p><b>Rupees 10% of the Annual Project Cost of a scheduled nationalized bank payable at Rourkela, favouring the Commissioner, Rourkela Municipal Corporation; or in the form of a Performance Bank Guarantee from a scheduled nationalized bank with a branch in Rourkela, for 10% of the Annual Project Cost with a validity of one year.</b></p> <p>Shortlisted bidders shall have to deposit security money to be fixed by the RMC.</p>		tender and i.e 10% annual project cost as PBG.
25				What would be the method to be adopted to ascertain the amount of Performance Security / Performance Bank Guarantee?	10% project cost and that will be evaluated as per information in RFP.

26				<p>Whether for Financial credibility (turnover per annum) is confined to same nature of job (SWM) or any job executed by the agency during the years?</p>	<p>Similar nature of job means any aspect of Solid Waste Management like collection, segregation, transportation or processing. This clause is required for financial credibility so annual turnover should be applicable to the net transaction of the bidder.</p>
27				<p>So far the nature of job is concerned; it would be not possible to implement the work within 15 days after signing the agreement. So considering it the duration for Commencement of Assignment may be given 2-3 months of time and that may kindly be notified.</p>	<p>Please refer to the corrigendum.</p>
28				<p>Whether there is any provision for a bidder to justify its rate quoted in Price Bid or not?</p>	<p>No justification of required to be quoted in price bid however during presentation of proposal and in the project proposal the same may be incorporated.</p>

29				Whether there is any provision for verification of the past credibility ( <i>both financial and technical like successful completion of works, credibility maintained during the execution of work etc.</i> ) of a bidder before short listing or not?	The submitted documents will be verified by whatever means necessary if required.
30				Whether GST and Labour Cess is mandatory in this job or not?	Not mandatory.
31				As the EMD is to be replaced by Performance Guarantee / Performance Bank Guarantee so reducing the EMD amount not only a help to the bidder but also a scope for more participations. Hence, it may be considered and intimated to me.	Not applicable.
32				As it is not a construction work, the PBG amount may be reduced. Hence, it may be considered and intimated to me.	As it is related to SWM work which is mandatory and if not performed to the satisfaction will create public nuisance the PBG is justified.
33	<b>4.5 (t) &amp; 7.5.2 (c)</b>	12 & 20	<b>At the time of signing of the contract, the Selected bidder must submit a Performance Security in the form of a demand draft for Rupees 10% of the Annual Project Cost of a scheduled nationalized bank</b>	Whether the Performance Security / Performance Bank Guarantee [as per Section-4.5(t) of RFP] and Security money [as per Section-7.5.2(c) of RFP] are of one in nature or two separate entity?	Performance Security / Performance Bank Guarantee are one and same for the purpose of this tender and i.e 10% annual project cost as PBG.

		<p>payable at Rourkela, favouring the Commissioner, Rourkela Municipal Corporation; or in the form of a Performance Bank Guarantee from a scheduled nationalized bank with a branch in Rourkela, for 10% of the Annual Project Cost with a validity of one year.</p> <p>Shortlisted bidders shall have to deposit security money to be fixed by the RMC.</p>		
34			<p>Whether for Financial credibility (turnover per annum) is confined to same nature of job (SWM) or any job executed by the agency during the year? Hope the reply to these queries will be provided to me and obliged.</p>	<p>Similar nature of job means any aspect of Solid Waste Management like collection, segregation, transportation or processing. This clause is required for</p>

					financial credibility so annual turnover should be applicable to the net transaction of the bidder.
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Sd/-

**Commissioner**  
**Rourkela Municipal Corporation**

**Memo.No 12946      Date: 22.11.18**

Copy to MIS, RMC to upload the notice in the website for general information.

Sd/-

**Commissioner**  
**Rourkela Municipal Corporation**