



OFFICE OF THE ROURKELA MUNICIPAL CORPORATION

UDITNAGAR, ROURKELA, ODISHA-769012

E-mail ID: rourkelamunicipality@gmail.com

No. 9122

Date: 21.8.2020

Tender Call Notice

The Commissioner, Rourkela Municipal Corporation invites sealed Tenders from any Firms/ Agency/ Company for "**Supply and Installation of Manual Sanitary Napkin Vending Machine, Automatic Hand Dryer & First Aid Box**" for Rourkela Municipal Corporation. The details of Tender document including specifications, terms & conditions may be downloaded from RMC website: www.rmc.nic.in. The intending bidders may submit their bid by due date and time mentioned in the tender documents. Authority will not be responsible for any delay in receipt of Tenders and the same will not be accepted.

SD/-

Commissioner

Rourkela Municipal Corporation

Memo No. 9123

Date: 21.8.2020

Copy to Notice Board of RMC for wide publicity of advertisement through office notice board and MIS, RMC for uploading of the tender document in the RMC website.

SD/-

Commissioner

Rourkela Municipal Corporation

Memo No. 9124

Date: 21.8.2020

Copy to Advt. Manager, The SAMAJ & The PRAMEYA for information and requested to publish the attached content in all editions of your esteemed newspaper on 22.08.2020. The font size of the letters of advertisement shall be of 10 pts. The rate for publishing the advertisement shall be as per I&PR rates.

SD/-

Commissioner

Rourkela Municipal Corporation

General Instruction to Bidders

- The agency should submit photocopy of GST and PAN number.
- The sealed tender should be super scribed on cover "**Tender for Supply and Installation of Manual Sanitary Napkin Vending Machine, Automatic Hand Drier & First Aid Box**" and reach to the undersigned on or before 04.09.2020 up to 03.00 PM through Regd. Post/ Speed Post/ Courier/ or by hand.
- The agencies must submit the photocopies of GST registration certificate, PAN Card, Bid Cost of Rs. 6720/- including GST (Non refundable) and E.M.D. of Rs. 22,800/- (Refundable) in shape of DD separately in favour of Commissioner, Rourkela Municipal Corporation payable at Rourkela.
- The bidders should quote their rate as per the prescribed format given in the Tender document separately for each item in their letterhead (Annexure-I, II & III).
- The specification, terms & conditions of each item mentioned in the Annexures.
- The Tenders will be opened one the same day at 04.30 PM in presence of the Tenderers or their authorized representatives who intend to attend.
- The requirement of item may increase or decrease while placing of work order not below or more of 25%.
- The bidder who quotes the lowest rate will be awarded. Conditional Tender will be rejected immediately. The rate should be written clearly and legible without any error or overwriting.
- The awarded agency will enter with an agreement with Rourkela Municipal Corporation by submitting PBG (Performance Bank Guarantee) of 10% of the total value of contract within 7 days after issuance of work order. After submission of PBG, the EMD of Awarded agency will be returned.
- Execution of work by the agency should be within 15 days from the date of agreement.
- The PBG will be released after successfully completion of two year of work.
- After awarding of work order to eligible bidder, the EMD of other bidders will be returned.
- The authority reserves the right to accept or reject any or all quotations without assigning any reason thereof.
- For any queries and clarifications may contact to E-mail ID: rourkelamunicipality@gmail.com.

Specification, Terms & Conditions for Manual Sanitary Napkin Vending Machine**Specification**

- I. Napkin Holding Capacity: 20-25 Napkins.
- II. Manual Operation
- III. Inspection Window- Yes
- IV. Coin Value- Rs.5/-
- V. Dimension area (in Inch): 19 (Length) X 4.5 (Breadth) X 13 (Height)

Others Terms & Conditions

The Scope of the Work includes supplying, Installing, Cleaning and Maintenance of the Napkin Vending Machine.

- The Technical damage of Napkin Vending Machine equipments will be covered by the executing Agency for a period of 2 Years.
- The Successful bidder are encouraged to go for insurance coverage.
- The bidder has the right to advertise at his own discretion which should not violate the Rules and Regulations made by Govt. of Odisha.
- Replenishment of Sanitary Napkin will be the responsibility of executing Agency and the collected amount will be taken by the agency.
- Rourkela Municipal Corporation can modify the number of supplies after finalization of Tender.

Financial Quote Format for Manual Sanitary Napkin Vending Machine

Sl. No	Item	Quantity	Quoted Rate in INR excluding of GST per Unit	GST in %	Quoted Rate in INR including of GST per Unit	Quoted Rate in INR including of GST for 30 Units
1	Supply & Installation of Napkin Vending Machine	30				
2	Operation & Maintenance (O&M) for 1st Year	30				
3	Operation & Maintenance (O&M) for 2nd Year	30				
Grand Total Amount in INR						

Seal & Signature of Bidder

Specification, Terms & Conditions for Wall Mounted Cabinet type First Aid Box**Specification****Type:** Wall mountable / Cabinet Type / Hanging Type**Material:** Metal**Colour:** White /Off White**Paint Type:** Powder Coated**No. of Shelves:** 4**Number of Supplies:** Mentioned 09 medicinal items**Lockable:** Yes (magnetic lock only)**Medicines to be Supplied with First Aid Box**

Sl. No	Items	Quantity
1	Sterilized Finger Dressing (5cm X 3 mt)	10 Nos.
2	Sterilized Hand and Foot Dress Dressing (10 cm X 3 mt)	5 Nos.
3	Band Aid (Non- water proof)	10 Nos.
4	Sterilized Cotton Wool	25 gm
5	Betadine 100 ml	1 Bottle
6	Pudin Hara	10 Tablets
7	Metron Forte	10 Tablets
8	Sinarest	10 Tablets
9	Volini Pain Relief Spray 100gm	1

Other Terms & Conditions

- The supplier must ensure that the date of expiry of the medicine should be more than one year from the date of supply.
- The supplier should submit sample Pkts for checking.
- Rourkela Municipal Corporation can modify the number of supplies after finalization of Tender.

Financial Quote Format for Wall Mounted Cabinet type First Aid Box

Sl. No	Item	Quantity	Quoted Rate in INR excluding of GST per Unit	GST in %	Quoted Rate in INR including of GST per Unit	Quoted Rate in INR including of GST for 30 Units
1	Supply & Installation of First Aid Box with required Medicines	30				

Seal & Signature of Bidder

Specification, Terms & Conditions for Automatic Hand Dryer

Specification

Power (W): 2200

Sensor: Yes

Air Speed (m per Sec) : 14

Colour: White

Voltage (Volt): 220-230/ 50 Hz

RPM: 2800

Body Material: ABS Plastic

Automation Grade: Automatic

Dimension: 240X240X230MM

Drying Time (Second): 20 to 30

Other Terms & Conditions

- The Technical damage of Hand Dryer will be covered by the executing Agency for a period of 2 Years.
- Rourkela Municipal Corporation can modify the number of supplies after finalization of Tender.

Financial Quote Format for Automatic Hand Dryer

Sl. No	Item	Quantity	Quoted Rate in INR excluding of GST per Unit	GST in %	Quoted Rate in INR including of GST per Unit	Quoted Rate in INR including of GST for 30 Units
1	Supply & Installation of Automatic Hand Dryer	30				

Seal & Signature of Bidder