



OFFICE OF THE ROURKELA MUNICIPAL CORPORATION

UDITNAGAR, ROURKELA, ODISHA-769012

E-mail ID: rourkelamunicipality@gmail.com

Notice No. 3726

Date. 06.04.2022

Tender Call Notice

Sealed Tenders are invited from interested Suppliers/ Distributors/ Dealers for supply of items as per the specification given below for use at Planning Section of RMC. The detailed Tender paper along with terms & conditions can be downloaded from the RMC website (www.rmc.nic.in). The Bid format (Annexure-1) of tender completed in all respect must be sealed cover super scribed as "Tender for Supply of Desktop Computer, UPS, Printer & Plotter" addressed to the Commissioner, Rourkela Municipal Corporation, Rourkela-769012 should reach by Regd. Post/ Speed Post/ Courier/ or by Hand on or before 20.04.22 by 1.00 PM and shall be opened on the same day at 4.00 PM in the presence of the Bidders or their authorized representatives who wish to attend.

The undersigned reserves the right to accept or modify or reject any or all the Bid(s) without assigning any reason thereof.

1. Specification of the Items:

Sl. No	Description of the Item	Specification	Brand	Quantity
1	Desktop Computer	<ul style="list-style-type: none">Intel processor Core i510th Gen Processor8 GB DDR4 RAM1 TB & 250 GB SSD 5400 rpm eSATA Hard Disk20" TFT MonitorOn Board GraphicsDVD R/WWindow 10 PRO OS	HP/ DELL/ LENOVO	1
2	Computer Printer	<ul style="list-style-type: none">Print, Scan & Copy from a single compile devicePrinter Type- LaserJet14 PPM- Print & CopyHP 12A Black Original LaserJet Toner Cartridge & compatible with 12A TonerPage Yield- 1500 pagesPrint Resolution- Up to 600 X 600 DPI	HP	1
3	UPS	<ul style="list-style-type: none">Input- 208V/ 120 VOutput- 220 VOperating Frequency- 50/ 60 HzBack-up- 30 Minutes	APC/ V- GUARD	1
4	36-Inch Large Format Digital Plotter Printer with Stand	<ul style="list-style-type: none">Print multi-size A3/ B and A1/D or A0/E Projects automatically, without manually switching the media source.Printer Type- Minimum 5 Colour Printer- 36 InchPrint Speed: 24-in: 26 sec/page on A1, 81 A1 prints per hour 36-in: 25 sec/page on A1, 82 A1 prints per hourPrint Resolution- Up to 2400 X 1200 optimized DPITechnology: HP Thermal InkjetInk types: Dye-based (C, M, Y); pigment-based (K)Ink drop 5.5 pl (C, M, Y); 12 pl (K)Line Accuracy- + 0.1% or lessMemory: Minimum 1 GBStandard Interface- Gigabit Ethernet (1000Base-T), Hi-Speed USB 2.0, Wi-Fi 802.11a/b/g/n, Wi-Fi DirectPower Consumption- <35 W (Printing), <5.6 W (Ready), <2.1 W (Sleep), <0.2 W (Standby)Print languages (standard): HP-GL/2, HP-RTL, CALS G4, JPEG, URFSound pressure: 42 dB(A) (operating)Stand- To be supplied as part of the Machine	HP	1

2. Bid Price:

- a) The Transportation & Installation charges are also to be included in the Bid price.
- b) The Bid price should be excluded of GST and included of other taxes, duties and other levies payable by the dealer under the contract.
- c) The rates quoted by the Bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices should be quoted in Indian Rupees only.

Terms & Conditions:

- i. Each Bidder shall submit only one Tender as per the enclosed Bid Format.
- ii. The Bidders are required to submit Paper Cost of Rs.2240/- (Non-refundable) and an earnest money deposit (EMD) of Rs.5000/- in shape of Demand Draft in favour of the "**Commissioner, Rourkela Municipal Corporation, Rourkela**" payable at Rourkela. Bid submitted without Paper Cost & EMD shall not be accepted. The EMD will be forfeited, if a Bidder withdraws its Bid during the validity period of the Bid or fails to perform the contractual obligations as per the purchase order. The EMD amount of the unsuccessful Bidder will be refunded after completion of Tender process.

3. Validity of Tender:

Bid shall be valid for a period of not less than 60 days after the deadline date specified for submission of Tender.

4. The Bidders to fill the specified format (Annexure-1) and submit their bid in all respect through a sealed cover super scribing "**Tender for Supply of Desktop Computer, UPS, Printer & Plotter**" as per instruction mentioned in the Tender document.

5. Bids received late and incomplete will not be considered.

6. Award of Work:

- I. The purchaser will award of work to the Bidder(s) whose Bid has been determined to be substantially responsive and who has offered reputed make / model with lowest bid price.
- II. The bidder whose bid is accepted will be notified of the award by the Purchaser prior to expiration of the Tender validity period. The terms of the accepted offer shall be incorporated in the purchase order.
- III. Payment shall be made after delivery and installation of the goods on submission of the bills/ vouchers.
- IV. Any effort by a bidder to influence the Purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the Bidder's offer.
- V. Any legal dispute arising out of this is subject to Rourkela jurisdiction only.
- VI. Notwithstanding the above, the undersigned reserves the right to accept, modify or reject any/ all Tenders and to cancel the bidding process and reject all bids at any time prior to the issue of work order.
- VII. The 1st Lower Bidder cannot claim to supply, as the above items will be purchased as per specification and requirement.

Memo No.

3727

Copy to Notice Board, RMC/ MIS, RMC for information and request to display the notice for wide publicity.

Date: 06.04.2022

Commissioner

Rourkela Municipal Corporation

Memo No.

3728

Copy to ADM's Office/Sub-Collector Office/Tahasildar Office, Rourkela for information & requested for publication of the notice in their respective notice boards.

Date: 06.04.2022

Commissioner

Rourkela Municipal Corporation

Commissioner

Rourkela Municipal Corporation

Bid Format for "Supply of Desktop Computer, UPS, Printer & Plotter"

1. Name & Address of the Supplier/ Firm/Agency:
2. Contact Number & Email ID of Supplier/ Firm/Agency:
3. GST Registration No. of the Supplier/ Firm/Agency:
(Copy to be attached)
4. PAN No. of the Supplier/ Firm/Agency:
(Copy to be attached)
5. Authorized Suppliers/ Dealers/ Agency Certificate:
(Copy to be attached)
6. Paper Cost Rs. _____ /- with DD No. _____ date _____
7. EMD Deposited in Rs. _____ with DD No. _____ date _____

Sl.No	Description of the Item	Specification	Rate Offered per Unit (in Rs.)
1	Desktop Computer	Make/ Model: Warranty Period: Specification: Rupees (in Words)	
2	Computer Printer	Make/ Model: Warranty Period: Specification: Rupees (in Words)	
3	UPS	Make/ Model: Warranty Period: Specification: Rupees (in Words)	
4	36-Inch Large Format Digital Plotter Printer with Stand	Make/ Model: Warranty Period: Specification: Rupees (in Words)	

The quoted rate is excluding of GST and including of Transportation, Delivery, Installation and Commissioning.

Full Signature of Bidder with Seal

Date: