

In view of conducting the Awareness cum Registration on 100% coverage of area of different territory, the following duty arrangements have been made for smooth functioning of programme as scheduled below.

Sl. No.	Location	Market Area Covered	Date & Time	Staff Deployed	Remarks
1	Near Old Taxi Stand Market, Main Road	Gandhi Road, Bus Stand, M.s. Road, Bisra Road, G.T.Lane, Traffic Market, Nala Road, Ananda Bhawan Lane, Main Road from M.S.Chowk to Plantsite Chowk	31.01.2017 & 01.02.2017 upto 10AM to 5PM	1. Sri Bijaya Kumar Behura, TD 2. Sri Prasant Kumar Ray, DA 3. Sumanta Kumar Meher, MIS 4. Sri Ashok Kumar Rout, MIS 5. Smt. Jyotrimayee Sarangi. 6. Sri Pradeepta Panda 7. Sushanta Kumar Barik 8. Sri Satish Kumar Behera. leave	Prafulla Sahoo.
2	Town High School, Daily Market/ Haryana Bhawan	Plantsite, Janata Niwas Gali, Daily Market, Power House Road, Bisra Dahar Road, Main Road from Plantsite to STI Chowk	02.02.2017 & 03.02.2017 at 10AM TO 5PM	1. Sri Bijaya Kumar Behura, TD 2. Sri Prasant Kumar Ray, DA 3. Sumanta Kumar Meher, MIS 4. Sri Ashok Kumar Rout, MIS 5. Smt. Jyotrimayee Sarangi. 6. Sri Pradeepta Panda 7. Sri Babula Mallick 8. Sri Prafulla Sahoo.	
3	Near Auto Stand, Panposh Market	Civil Township, Panposh Basti, Panposh Market, MAIN Road from STI Chowk to Panposh	04.02.2017 at 10AM TO 5PM	1. Sri Bijaya Kumar Behura, TD 2. Sri Prasant Kumar Ray, DA 3. Sumanta Kumar Meher, MIS 4. Sri Ashok Kumar Rout, MIS 5. Smt. Jyotrimayee Sarsngee. 6. Sri Patitapaban Acharya 7. Sri Surendra Kumar Nayak 8. Sri Prafulla Sahoo. 9. Sri Pradeep Kumar Biswal	

*[Handwritten signature]*

4	Near RDA Market, Basanti Colony	Chhend, Railway Colony, Basanti Colony	06.02.2017 at 10AM TO 5PM	<ol style="list-style-type: none"> <li>1. Sri Bijaya Kumar Behura, TD</li> <li>2. Sri Prasant Kumar Ray, DA</li> <li>3. Sumanta Kumar Meher, MIS</li> <li>4. Sri Ashok Kumar Rout, MIS</li> <li>5. Smt. Jyotrimayee Sarsngee.</li> <li>6. Sri Patitapaban Acharya</li> <li>7. Sri J. Soreng</li> <li>8. Sri Saroj Kandi.</li> <li>9. Sri Prasant Kumar Samal</li> <li>10. Sri Pratap Kumar Mallick</li> </ol>
5	Kalan Mandap, Koelnagar	Nayabazar, Shaktinagar, Koelnagar, Jagda	07.02.2017 at 10AM TO 5PM	<ol style="list-style-type: none"> <li>1. Sri Bijaya Kumar Behura, TD</li> <li>2. Sri Prasant Kumar Ray, DA</li> <li>3. Sumanta Kumar Meher, MIS</li> <li>4. Sri Ashok Kumar Rout, MIS</li> <li>5. Smt. Jyotrimayee Sarangi.</li> <li>6. Sri Ramesh Chandra Nayak</li> <li>7. Sri Suratha Sikka</li> <li>8. Sri Pradeep Biswal.</li> </ol>
6	Office of the Chamber of Commerce	Chamber Members	08.02.2017 at 10AM TO 5PM	<ol style="list-style-type: none"> <li>1. Sri Bijaya Kumar Behura, TD</li> <li>2. Sri Prasant Kumar Ray, DA</li> <li>3. Sumanta Kumar Meher, MIS</li> <li>4. Sri Ashok Kumar Rout, MIS</li> <li>5. Smt. Jyotrimayee Sarangi.</li> <li>6. Sri Pradeepta Panda</li> <li>7. Sri Pradeep Biswal</li> </ol>

Memo No. 1215 Date 30.1.17

Copy to all concerned for information and they are directed to remain present during the event and make all the arrangements for conducting the programme.