

SLC

Government of Odisha
Housing & Urban Development Department

No. 7623 /HUD,
HUD-DIR-POLICY-20/2016

Dated the 18/03/2020

From,

Shri Sangramjit Nayak, IAS
Director Municipal Administration &
Ex-officio Additional Secretary to Government

To,

The Municipal Commissioners of all Municipal Corporations
The Executive Officers of all Municipalities/NACs

Sub: Sensitizing the Resident Welfare Associations (RWAs) on precautionary measures to combat COVID-19

Madam/Sir,

Inviting a reference to the subject cited above, I am directed to inform that, owing to COVID-19, Department is periodically issuing set of advisories to be followed by the Urban Local Bodies for taking required precautionary measures to combat the adverse effect.

In this regard, it is also felt necessary to sensitise the **Resident Welfare Associations (RWAs)** in apartment/ colony etc so that they can sensitise all the members during this emergency situation. In this regard the following shall be strictly adhered.

1. All mass gatherings including summer camp or outdoor activities shall not be allowed.
2. Common areas, railings and other surfaces etc likely to be touched by residents must be cleaned using sodium hypochlorite, bleaching powder or any effective disinfectant for maintaining the highest level of sanitation and hygiene.
3. Care and attention needs to be given to housekeeping staff, ensuring that they are provided with soaps/sanitiser/liquid soap dispenser for periodic hand washing at the entry point of the building.
4. Gymnasium, sports facilities, swimming pools, recreational and club facilities are to be closed.
5. Lifts are closed spaces and potential source of infection. Hence, special instructions have to be given to keep these places in hygienic condition. The **RWA** should monitor the cleanliness of the interior and exterior of the lift regularly.
6. People using lifts must wash their hands using soap/sanitiser after every usage mandatorily. People must not touch eyes, nose and face after touching these surfaces without washing hands.
7. Open gym equipments should be disabled.
8. All kind of social distancing should be maintained.
9. Any other instructions issued by H&FW Department should be strictly adhered.

You are therefore requested to intimate all concerned for immediate action.

Yours faithfully

Sangramjit Nayak
18/3/2020

Director Municipal Administration

P.T.O.

Memo No. 7624 /HUD., Dated 18/03/2020

CC

1. Secretary to Hon'ble Chief Minister for kind information of Hon'ble Chief Minister.
2. PS to Hon'ble Minister, Housing & Urban Development for kind information of Hon'ble Minister, H&UD.
3. OSD to Chief Secretary for kind information of Chief Secretary.
4. PS to Director General Police, Odisha, Cuttack for kind information of Director General Police, Odisha.
5. PPS to Development Commissioner for kind information of the Development Commissioner.
6. Director, OSDMA.
7. Principal Secretary to Govt., Health and Family Welfare Department.
8. All Revenue Divisional Commissioners, Odisha.
9. All Collector & District Magistrates / All PD, DUDA of the State.


Joint Secretary to Government
H&UD Department