



# OFFICE OF THE ROURKELA MUNICIPAL CORPORATION

Udit Nagar, Rourkela Dist.-Sundargarh (Odisha) Pin-769012 Website:[www.rmc.nic.in](http://www.rmc.nic.in)

EmailId:[rourkelamunicipality@gmail.com](mailto:rourkelamunicipality@gmail.com)

No. 6668

Date: 07.06.2023

## Expression of Interest (EOI)

Sealed applications are invited from the reputed firms /Agencies for "Operation and Maintenance of DAV Pond and Boating Activities at DAV Pond, Rourkela for 3 years

For detail technical specifications along with terms & conditions etc. may be seen from the Web site of Rourkela Municipal Corporation i.e. [www.rmc.nic.in](http://www.rmc.nic.in). Date of issue of tender documents from dtd. 07/06/2023 .The last date for receipt of sealed tender is 22/06/2023 till 1.00 P.M. through Speed Post/ Regd. Post /Courier/ or by hand in the office address of the undersigned.

  
Commissioner  
Rourkela Municipal Corporation

Memo No. 6669

Date: 07.06.2023

Copy to Notice Board of RMC for wide publicity of advertisement through office notice board and MIS, RMC is directed for uploading of the tender document in the RMC website.

  
Commissioner  
Rourkela Municipal Corporation

MemoNo: 6670

Date: 07.06.2023

Copy to Director, I&PR Dept., Govt. of Odisha, Bhubaneswar for information with a request to publish the copy of above mentioned notice in One highly circulated Odia daily newspaper (all editions) and One highly circulated English Daily newspaper (in all India Edition).

  
Commissioner  
Rourkela Municipal Corporation



# OFFICE OF THE ROURKELA MUNICIPAL CORPORATION

Uditnagar, Rourkela, Sundargarh, Pin-769012

Tel. – 0661 – 2500388, e-mail ID: rourkelamunicipality@gmail.com

**Letter No:- 6668**

**Date:- 07.06.2023**

**Expression of Interest (EOI) for selection of Agency for Operation and Maintenance of DAV Pond and Boating Activities at DAV Pond, Rourkela for 3 Years.**

| SL.NO | INFORMATION/SUBJECT                     | DETAIL   |
|-------|---|--|
| 01    | NAME OF WORK                            | Selection of agency for Operation and Maintenance of DAV Pond and Boating Activities at DAV Pond, Rourkela for 3 years |
| 02    | DATE OF PUBLICATION OF BID              | 07/06/2023   |
| 03    | EARNEST MONEY TO BE DEPOSITED           | Rs.1,00,000.00<br>(Rupees One Lakh only)   |
| 04    | LAST DATE AND TIME FOR BID SUBMISSION   | 22/06/2023, 1.00PM   |
| 05    | BID SUBMISSION PLACE                    | Rourkela Municipal Corporation   |
| 06    | DATE AND TIME FOR TECHNICAL BID OPENING | 22/06/2023, 4.30PM   |
| 07    | DATE OF FINANCIAL BID OPENING           | To be Intimated  |
| 07    | BID OPENING PLACE                       | Office Chamber of Municipal Commissioner, RMC  |
| 08    | NAME AND OFFICE FOR INVITING TENDER     | Commissioner, RMC  |
| 09    | HELPLINE NO AND EMAIL ADDRESS           | rourkelamunicipality@gmail.com   |

**NOTE:-FOR FURTHER DETAIL PLEASE VISIT (<https://rmc.nic.in>)**

**Sd/-**

**COMMISSIONER  
Rourkela Municipal Corporation**

# Expression Of Interest

**Rourkela Municipal Corporation (RMC) invites EOI from prospective agencies for Operation and Maintenance of DAV Pond area and Boating at Rourkela.**

| <b>NO</b> | <b>Name Of Work</b>  | <b>Deliverables</b>   |
|-----------|--|---|
| 01        | Selection of Agency for Operation and Maintenance of DAV Pond area and Boating At Rourkela | Interest Parties shall have to submit documents as provided in the EOI. |

## **1. Preamble**

DAV Pond has started attracting tourists to the region. Upon realizing the potential of the pond, RMC has already developed the area and installing various fun and recreational equipment for the tourists. On a daily basis around 300-350nos of visitors are coming to this place. This pond consists of total 8 acre land. DAV Pond is having the children park, Shops, pathway, water jetty, 2 nos motor Boat, Open Air theater (OAT). For watering purpose, Water Sprinkler has already been installed. The boating facilities Can be set up for the visitors and tourists. For the Operation and Maintenance of DAV pond area With boating related activities Rourkela Municipal Corporation is looking for an agency.



## **2. Scope of Work**

Rourkela Municipal Corporation is looking for a prospective agency that is ready to work with us as per terms and conditions defined In EOI. The Brief Scope of work involves:

A. The Successful bidder will be responsible for the Operation and Maintenance of the DAV Pond area and Boating at DAV pond, Rourkela.

B. The Successful bidder will be responsible for the event management like Birthday Parties , Picnics and Other Get-together parties, Cultural events. Photography and Film Shooting will also be allowed. Such Events should be held within max. 250 persons at OAT. The bidder will ensure that such an event does not create any inconvenience to the other tourist. This will be the a potential source for revenue generation.

C. The Successful bidder will be responsible for the maintenance of Toilets, Benches, Lights, pavers, Railing, Water Fountains and other equipments installed by Authority.

D. The Successful bidder will be responsible for the security of all assets of that entire pond Area. bFor this purpose Agency need to deploy required nos of Security Guard For safe custody of equipments and Public.

E. Agency should have valid registration and abide by all Statutory Acts/Rules enacted by the Government and amendments there on.

F. The Successful bidder will be responsible for Boating Facility. He must take NOC and Clearance Certificate from Competent Authority before starting boating operation.

G. Agency will ensure that no plastic is used at Park and Boating Area. Smoking and Drinking (Alcohol) will be strictly prohibited in and around the park and Boating Area. For this purpose, the agency will install signage's to prevent such activities at appropriate locations visible to the visitors.

H. The Selected Agency shall have to arrange to display the details of facilities/service provisions with unit price &availability time on site for the general information of the public.

I. The Price of Tickets /Booking shall be determined by the RMC Authority from time to time. The ticket price is fixed and shall not be changed. Price for Children (6 to 12 Years) will be Rs. 10/- & for Other Persons Rs. 15/-.

The price for Daily Morning Walk will be collected by the agency on monthly basis i.e. Rs. 200/- (Rupees Two Hundred only) per month. The agency has to provide the money receipt / Pass to the persons for smooth entry & exit. The timing for Morning Walk will be from 05.00 AM to 08.00 AM.

J. Agency will provide Paddle Boat, Motor Boat, Shikara, Water Scooter with Life Jackets and Rescue Equipment for Boating activities from a reputed Brand with quality assurance certificates.

K. The Successful Bidder will be responsible for operating the boating activities at the site with their own trained employees having valid certificates provided by Government recognized body. For this purpose, RMC will provide only 2nos of Boat to the agency. If the agency wants more nos. of boat, then the agency can arrange at his own cost. RMC will not provide Fuel for the above purpose.

L. All the Boating Equipment shall be maintained by the successful bidder in excellent running condition throughout the contract period.

M. The agency can also run a Restaurant Kiosk or Temporary Camping Tent in the allotted park area with prior permission from RMC authority. Also the agency will be allowed to use 14 nos. shops (Area- 14' X 14') for food court/ selling of other item (jewellery, Cosmetics, stationary) purpose.

N. The agency will be responsible for arranging and maintaining the parking area. No vehicle is allowed inside the DAV Pond.

O. The Successful Bidder shall maintain a uniform dress code for its employees along with a photo identify card with a neckband having a separate unique identification number to his staff deployed for the service at his own cost.

P. The successful bidder shall print the tickets /booking forms at his own cost and submit them to RMC Office for due authentication for the final use.

Q. The Successful bidder shall have to submit a Quarterly report as per the format provided by RMC.

R. The Successful bidder will provide lifeguards and first aid medical equipment at the spot. Agency will ensure all safety measures to prevent any mishappening. In case of any mishappening RMC will not be held responsible.

S. The Successful bidder will provide adequate manpower for the smooth operation of Pond area and Boating Activities. Also the bidder will provide adequate manpower for sweeping of pathway and park area, grass cutting, trimming of trees, watering of lawn area, Toilet Cleaning, Cleaning of Hysinth on the pond area, etc.

T. Any waste material generated out of the running of the recreational activities in the Park and Boating area will be disposed of by the agency as per statutory requirement.

U. The agency can use the Digital Variable Message signboard (VMS) which is installed by RMC for advertisement purpose for revenue generation by the agency. Other than this the agency will not be permitted to generate revenue from any advertisement or any other sources apart from the work mentioned here.

V. The successful bidder will be responsible for maintenance of Water fountain, Street light, Post up light, Bollards, Play equipments, water jetty, etc. The defect liability period for Water Sprinkler, Street lights is up to August 2023 and for Water Fountain and others electrical lights is up to December 2023. After this defect liability period, the successful bidder will be responsible for maintenance of above items up to a limit of Rs.20,000/- per Item. Any cost above that will be beared by RMC. For any breakage/ theft of items, the agency will be held responsible and will bear the cost of the same.

W. Fishing will not be allowed in the Pond.

X. The successful bidder will be responsible to submit the electricity bill of that area.

z. The agency Can use the open area for Car Riding (For Kids), Bouncy, other activities for revenue generation purpose.

### (A) Technical Bid

| NO. | Technical Criteria   | Documentary Proof   |
|-----|--|---|
| 1   | Should not have defaulted/black listed by any Govt. Dept./PSU of India and there should not be any pending litigation against a bidder with the Central/State Government department. | Self-declared Affidavit on Non-Judicial Stamp of value 100 INR to be submitted. |
| 2   | Agency Should be a proprietor / Partnership Firm/Company/MSME registered.  | Self-certified copy of incorporation or Udyog Adhar.                            |
| 3   | Should have GST Registration   | Self-certified copy of the certificate is to be submitted.                      |
| 4   | Should have PAN registration number.   | Self-certified copy of PAN to be submitted                                      |
| 5   | Must have a minimum average turnover of 1 Crore in the last 3 years i.e. FY 2019-20, 2020-21, 2021-22  | Copy of the Audit Report from authorized CA to be submitted                     |
| 6   | The Company Should have a local office based in Rourkela or to be open a local office at rourkela.   | Self-certified copy of the certificate  |
| 7   | Must have work experience in O&M of park, Parking, pond or similar work at Govt. department/ PSU.  | Self certified copy of work order and Experience                                |
| 8   | EMD should be in the name of the Commissioner, Rourkela Municipal Corporation from any nationalized bank.  | Demand Draft of Rs.1,00,000/-   |
| 9   | Tender Paper Cost in the name of the Commissioner, Rourkela Municipal Corporation from any nationalized bank.  | Demand Draft of Rs.11,200/-   |
|     | Profile of the organization.   | Self-certified copy of the organization profile.                                |

## **(B)Financial Bid**

1. The bidder should quote only one rate for the bid otherwise the proposal will not be considered.
2. Prices will be quoted in Indian rupees in annexure I.
3. The administration will not bear the burden of any other charges such as installation, maintenance, transportation charges etc. related to the project/scope of work.
4. Bidders are requested to quote their price per Annum above the reserve price payable to the Rourkela Municipal Corporation.

## **(C) Terms and Conditions**

1. The bidder should submit (self-attested) documentary proof in support of the above condition and shall also submit a clause by clause compliance certificate. The incomplete offers i.e. financial or technical bids for partial items instead of bidding for the whole list of requirement will be summarily rejected without any further correspondence.
2. The bidder must also submit an affidavit of assurance of no change in the quoted price for one-year.
3. Payment Terms- The Successful bidder is required to pay advance bid amount per annum plus applicable GST as per norms in two equal installments on a half-yearly basis with effect from the date of the agreement. Failing to pay as per terms and conditions are given here, and then RMC has reserves the right to terminate the agreement.
4. Performance Security- Successful bidder shall be required to submit performance security of @ 10% of the Annual price bid value in the form of Bank Guarantee from any nationalized bank in favour of Rourkela Municipal Corporation, which shall remain valid for the entire duration of the agreement.
5. Period of Contract- The contract will be valid for 3 years from the agreement signing date. The contract can be extended further 2 year based on the report of satisfactory performance by Rourkela Municipal Corporation.
6. Submissions of Bids- The bids have to be submitted in physical form at office of Rourkela Municipal Corporation. Bids sent through the post will be summarily rejected. The bidder shall be required to submit a technical and financial bid in separate sealed envelopes put in bigger sealed envelope super scribed his Name, Name of the Agency, Address Contact and Email.

**7. The base price for DAV Pond is Rs. 20,00,000/- (Rupees Twenty Lakhs only) per annum. Bidder has to quote accordingly. The highest quoted price will be the H1 Bidder.**

8. Evaluation of Bids

a. Tendering authority shall evaluate the bids in respect to the substantive responsiveness of the bid or otherwise. Tendering authority shall carry out a detailed evaluation of the substantially responded bids. Tendering authority shall check the bid to determine whether they are complete, whether any computational errors have been made or required sureties have been furnished.

b. Arithmetical error shall be rectified on the following basis

1. If there is a discrepancy between the unit price and total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected by the purchaser.

2. In case of discrepancy between words and figures, the amount in words shall prevail.

c. If any bid is found substantially non-responsive shall be rejected by the evaluation committee.

d. Tendering Authority may waive any minor infirmity or non-conformity or irregularity in the bid which does not constitute a material /service deviation.

e. Tendering Authority shall evaluate in detail and compare the substantially responsive bids.

f. Bidders who qualify in the technical round will be called for a detailed presentation through power point to evaluate the technical understanding and capability of the bidders. The tendering authority has all the rights to reject or select the bidders for further evaluation based on detailed presentation and demonstration of capabilities given by the bidder.

**g. The Financial bid will be opened only when a Bidder qualifies in the Technical Bid.**

h. The Shortlisted Agency quoting the highest price bid shall be the preferred bidder.

i. The decision taken by the tender committee shall be final and binding to all participating bidders. It cannot be challenged in any court of law.



## 9. Termination of Default

Tendering Authority may, without prejudice to any other remedy for breach of contract, by written notice of default, sent to the agency, terminate this contract in whole or in part.

- a. If the agency fails to deliver any or all the services/goods within the time specified in the contract, or any extension thereof granted by Tendering Authority
- b. If the agency fails to perform any other obligation (s) under the contract; and
- c. If the agency, in either of the above circumstances, does not remedy his failure within 15 days (or such longer period as the competent authority may authorize in writing) after receipt of the default notice from Tendering Authority.

Note- The above services and charges are indicative only subject to Charges upon mutual agreement between Rourkela Municipal Corporation and Selected Agency.

**Annexure-I**

**Financial Bid Format**

| <b>Sl. No.</b>  | <b>Reserve Bid Price<br/>Rs 20,00,000/-<br/>(Rupees Twenty<br/>Lakh) per Annum<br/>only</b> | <b>Agency Name</b> | <b>Quoted price per<br/>Annum in Rs.</b> |
|-----------------|---|--------------------|--|
|                 |   |                    |  |
| <b>In Words</b> |   |                    |  |

**Bidder Signature.**