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OFFICE OF THE ROURKELA MUNICIPAL CORPORATION  
UDITNAGAR, ROURKELA, ODISHA-769012  
E-mail ID: [rourkelamunicipality@gmail.com](mailto:rourkelamunicipality@gmail.com)



TENDER CALL NOTICE

Date. 08/05/23

Letter No. 5114

The Commissioner, Rourkela Municipal Corporation invites sealed bids from authorized agencies/ firms/ manufactures/ dealers/ suppliers for "**Printing and Supply of File Folder and Health Booklets**" for Periodic Health Check Up for Core Sanitation Workers.

The start and end date of quotation is from 08/05/23 to 15/05/23 by 1:00 PM and will be opened on 16/05/23 at 11:30 AM in the office chamber of the undersigned in the presence of bidder or their authorized agents who intend to attend. The rate to be quoted shall be inclusive of installation, handling and transportation/ delivery charges (exclusive of GST). No extra cost on any account whatsoever will be admissible. Conditional quotations will be rejected immediately. The rate should be written clearly and legibly without any errors or over-writing and both figures and in words. In case of difference of rates or any ambiguity over rates, the rate written in words will be taken into consideration. Each bidder should furnish a refundable EMD of Rs. 2000/- non-refundable DD of Rs. 500 towards paper cost, in favor of Commissioner, Rourkela Municipal Corporation. Copy of Firm Registration, GST Reg., PAN card. Certificate along with copy of previous such orders and credentials issued by any Govt. office/ Organization in favor of him/ her/ them. The sealed quotations must be super scribed on the cover as "**Quotation for Printing and Supply of File Folder and health booklets**". Further clarifications can be obtained from this office. The undersigned reserves the right to accept or reject any quotation without assigning any reason thereof.

Enclosure: Format of Health Checkup booklet and File Folder.

Yours faithfully

Dy. Commissioner  
Rourkela Municipal Corporation

Memo No. 5115

Date: 08/05/23

Copy to the Office of RMC, ADM Rourkela, Sub-Collector Rourkela, Tahsildar Rourkela, GM WATCO for wide publication in their notice board.  
Copy to MIS, RMC for uploading the same in the RMC website.

Dy. Commissioner  
Rourkela Municipal Corporation

## FORMAT FOR INFORMATION OF BIDDER & FINANCIAL BIDDING OF APPLICANT

1. Name of the Applicant:
2. Address:

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3. Phone/ Mobile No:
4. Email ID:
5. PAN No:
6. GST Registration No:
7. Details of Bid Cost

Type	Name of the Bank	Demand Draft No./ Date	Amount
Paper Cost			

### 8. Financial Bidding Format

SI No	Name of the Equipment	Prescribed Technical Specification (by RMC)	Quantity (A)	Quoted Unit Price excluding GST	GST in %	Quoted Unit Price Including GST
1	A File Folder	14" * 9" ,Colour Printed and laminated both sides with clip	1050			
2	Health Booklets	A5 size, Colour printed and laminated cover, 12 pages inside	1050			

Date:

Signature of Bidder:

Place:

Name of Bidder: